

A PATCH OF LAKESHORE QUILTERS BY-LAWS

ARTICLE I: Name and Office

The name of the organization shall be A Patch of Lakeshore Quilters. The mailing address of the organization is: A Patch of Lakeshore Quilters, P. O. Box 1952, Manitowoc, WI 54221.

ARTICLE II: Purpose

- A Patch of Lakeshore Quilters is a non-profit organization whose purpose is:
- To promote quilting in the lakeshore area, from beginners to master quilters, and those who are interested in the art of quilting.
 - To provide education through workshops, classes, and demonstrations.
 - To promote projects as a group that include community service.
 - To foster and encourage an atmosphere of socialization, friendship, and growth among quilters.
 - To donate charitable works as agreed upon by the voting membership.

ARTICLE III: General Powers

Section 1: The property, affairs, and business of the organization shall be managed by the elected officers and board of directors.

Section 2: The total of the officers and directors shall number nine.

This includes 4 officers:(president, vice president, secretary, and treasurer) and 5 members at large which may include the outgoing president as applicable. Should the president serve a second term we will elect an additional member at large for a total of 5.

Section 3: Election and Term of Office

A nominating committee shall present a slate of Officers and Board Members at the May meeting for the election by guild members in June.

The officers shall be elected at the June membership meeting, one half being elected each year. The term of office shall be two (2) fiscal years. The Board Members shall be elected at the June meeting; two elected each year. But we will need to elect 3 members at large as directors; when we have no outgoing president.

Section 4: President

The President shall have general and active management of the guild and is expected to have a voting membership on the board of directors for the following outgoing term.

Section 5: Vice President

The newly elected Vice President shall assume all administrative duties in the absence of the President. She shall also coordinate meeting programs, seminars, and education schedules with the outgoing Vice President for continuity purposes. It is recommended that the outgoing Vice President serve in an advisory position for education to the new one.

Section 6: Secretary

The Secretary shall record the minutes of guild meetings, planning sessions and board of directors meetings and forward these to the newsletter and web site editors for publication in the next month's issue. Minute preparation and other records as may be necessary will be kept by the Secretary.

Section 7: Treasurer

The Treasurer shall have custody of all monies of the guild, including handling the funds, with authority to deposit and draw checks upon the same, as is proper in the course of the business of the guild. She shall keep regular books and prepare regular financial statements for newsletter and web publication. She shall arrange for an annual auditing of the books in order for the guild to maintain our non-profit status.

Section 8: Directors

The Board Members shall elect a chairman from the members at large for the purpose of reporting a summary of board sessions to the general membership. The Directors shall prepare an annual report to the membership describing how the purposes of the guild have been met through the year. (All non-profit organizations should be able to supply or publish how they meet the purposes of their organization each year on request.) This report eliminates the question: Are we really a non-profit organization?.

Section 9: Officer / Director Compensation

Officers and Directors shall receive no compensation for their services.

Section 10: Vacancies

Vacancies in office shall be filled from the general membership and serve for length of the vacated term.

ARTICLE IV: Membership

Section 1: Membership

Membership shall be open to anyone interested in the art of quilting.

Section 2: Meetings

Regular meetings shall be conducted the second Thursday of each month. There will be no meeting in July and a picnic social will serve as the August meeting.

Section 3: Quorum

At all regular meetings of the membership, the members in attendance shall constitute a quorum. A simple majority of this quorum may decide any question coming before the members.

Section 4: Dues

Dues are payable before July 1st of each year. The fiscal year shall be from July 1st through June 30th of the following calendar year.

Section 5: Compensation

Revenues generated by guild activities will be used for guild sanctioned activities and will not be distributed for individual gain or use. An annual budget should be submitted by the board and appropriate committees to the membership for sanctioned activities. Expenditures above what has been approved in the budget shall need approval by the general membership. This includes any guild monies distributed to community organizations, projects, and /or activities will require a majority vote by the membership.

ARTICLE V: By-Laws

The by-laws may be amended by a two- thirds majority vote of those members attending a regular meeting. Proposed amendments or revisions will be published for the membership prior to voting meeting.

Bylaws were reviewed by the Board of Directors and then brought to the June guild meeting for members to vote on and was accepted as written on June 9, 2022.